

ESSEX COUNTY
2019 - 2020 Budget Calendar

October, 2018

***9** 7:00 P.M. Interim County Administrator presents proposed budget schedule.

November, 2018

20 Packets for FY2020 budget request distributed to all departments.
Letters sent to outside agencies asking that FY2020 budget request be submitted.

January, 2019

2 Budget request due from all departments and outside agencies.
Preliminary budget information assembled.

22-24 Department Heads review budget request with County Administrator
and Management Services.

February, 2019

11 Notification of work session schedule sent to all outside agencies.
Superintendent presents proposed budget to school board.

***12** 4:00 P.M. - Preliminary budget work session. Department Heads make budget
request to Board of Supervisors.

March, 2019

5 6:00 P.M. Work Session - County Administrator presents General Fund proposed
budget/Outside agencies present budget request.

11 School board approves budget proposal to forward to County for consideration
of appropriation levels.

***12** 4:00 P.M. Budget work session. Superintendent presents proposed budget to
Board of Supervisors. Social Services Director presents budget request.

Advertise proposed county budget, tax rates, and March 26 Public Hearing

26 6:00 P.M. Public Hearing for FY2020 Proposed Budget and tax rate.

April, 2019

***9** 7:00 P.M. Adopt County FY2020 budget and tax rates.

May, 2019

***14** 7:00 P.M. Appropriate FY2020 budget.
Prepare 2019-2020 final budget documents.

* Indicates regularly scheduled BOS meeting date.

* Indicates public advertisement required.